



# Application for Employment

(Please print clearly)

An applicant is considered for all positions without regard to race, color, creed, religion, sex, national origin, ancestry, age, mental and physical handicap or disability and marital and veteran status.

## APPLICANT DATA RECORD

TODAY'S DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ TELEPHONE: (\_\_\_\_) \_\_\_\_\_

                    Last                    First                    Middle

ADDRESS: \_\_\_\_\_

                    Number    Street                                    City                    State                    Zip Code

1. Are you 18 years of age or older? YES NO If not, state your age \_\_\_\_\_

If hired and you're under 18 years of age, can you furnish a work permit? YES NO

2. Have you filed an application here before? YES NO If yes, when?: \_\_\_\_\_

3. Have you ever been employed here before? YES NO If yes, please give dates: \_\_\_\_\_

4. Please list the name any relatives you have who are already employed by the Company

\_\_\_\_\_

5. What date will you be available for work? \_\_\_\_\_

6. Are you available to work: Full-time Part Time Shift Work Temporary

7. Are you legally eligible to work in the United States? Yes NO

8. Have you ever been convicted of a crime? YES NO

If yes, please explain: \_\_\_\_\_

A qualified applicant will not be denied employment because of a conviction record, unless there is a direct relationship between the offense convicted for and the position for which he or she is applying or unless hiring would be an unreasonable risk.

9. Are you a veteran of the United States Armed Forces or a state militia? YES NO

Did you receive a dishonorable discharge? YES NO

10. Do you possess a valid New York State Driver's license? YES NO

### SPECIAL SKILLS AND QUALIFICATIONS

Summarize any special skills and/or qualifications, which you have acquired from prior employment or other experiences, which you consider relevant to your ability to perform the position(s) for which you are applying.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Education

School	Name & Address of School Describe Course of Study	Circle Last Year Comp	Did you Graduate	List Degree/Diploma Received
<b>Elementary</b>	_____ _____ _____	5 6 7 8	YES _____ NO _____	
<b>High School</b>	_____ _____ _____	9 10 11 12	YES _____ NO _____	
<b>College/ University</b>	_____ _____ _____	1 2 3 4	YES _____ NO _____	
<b>Other</b>	_____ _____ _____	1 2 3 4	YES _____ NO _____	

11. List your memberships, if any and offices held, professional, trade, business, Civic or other organizations, which you consider relevant to your ability to perform the position(s) for which you are applying. You may exclude those Memberships or offices held in organizations, which indicate race, color, Creed, religion, sex, national origin, ancestry, age, handicap or disability, or marital or veteran status.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### EMPLOYMENT EXPERIENCE

Beginning with your most recent employment, provide the information. You may include any military service or volunteer experiences, which you consider relevant to your ability to perform the position(s) for which you

are applying. You may exclude any experience, which indicate race, color, Creed, religion, sex, national origin, ancestry, age, handicap or disability or marital status.

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates of Service: \_\_\_\_\_ Rate of Pay: Start \_\_\_\_\_ End \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Work Performed: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates of Service: \_\_\_\_\_ Rate of Pay: Start \_\_\_\_\_ End \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Work Performed: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates of Service: \_\_\_\_\_ Rate of Pay: Start \_\_\_\_\_ End \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Work Performed: \_\_\_\_\_

### REFERENCES

Give the name, address, telephone number, dates and number of years acquainted of these references who are not related to you and who are not previous employers.

	Name	Address	Telephone Number	Relationship
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

### APPLICANT STATEMENT

I hereby certify that the information given in this Application for Employment will be given by me, and that each entry made by me will be true to the best of my knowledge and understanding. I understand that the making of false, misleading or incorrect statements will be sufficient cause for immediate termination upon discovery thereof regardless as to consideration for employment will be given to me, if an applicant or if seeking rehire or reinstatement.

I authorize the company to make inquiry of any of my former employers, or references, as to my employment, compensation, experience, job suitability, education, or reasons for leaving; and any inquiry to any other agency, institution or person about any information provided by me in this, my Application for Employment. Such inquiries may include my driving record. I understand that an investigation may be made whereby information is obtained through personal interviews with people who know me and that this inquiry includes information as to my character, general reputation, personal characteristics, or mode of living, whichever may be applicable and I authorize the Company to make such inquiry. Information in violation of state or federal fair employment practice laws will not be sought or used by the Company.

In consideration of my employment, should I be employed by Schmidt's Wholesale Inc., I agree to conform to the rules and regulations of my Employer as they exist or as they may be changed from time to time, at the option of either the Employer or myself. I understand that no other than the President or an officer of the Company by which I am employed has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement concerning benefits or conditions, or to make any expressed or implied commitment concerning benefits or conditions that are at variance with published Company policies, or to make any Agreement, contrary to the foregoing.

---

Applicant Signature

---

Date

Rev. 6/07